



U.S. AGENCY FOR  
GLOBAL MEDIA

UNITED STATES  
BROADCASTING  
BOARD OF  
GOVERNORS

330 Independence Avenue SW, Room 3349 | Washington, D.C. 20237 | [usagm.gov](http://usagm.gov) | T 202.203.4550 | F 202.203.4585

April 19, 2019

Russ Kick  
MuckRock News  
DEPT MR 69872  
411A Highland Ave.  
Somerville, MA 02144-2516

**RE: Request Pursuant to the Freedom of Information Act – FOIA #19-031**

Dear Mr. Kick:

This letter is in response to your Freedom of Information Act (FOIA) request dated February 26, 2019 to the U.S. Agency for Global Media (USAGM)/Broadcasting Board of Governors (BBG), which the Agency received on the same day. In your request, you seek a digital copy of USAGM's 2018 FOIA Request Log, including fields for the subject of each request and the final disposition.

For tracking purposes, your request has been assigned **Reference Number FOIA19-031**. Please refer to this number in all future correspondence with our office regarding your request.

Please note that Agency's FOIA logs are now available to the public for review and reproduction on its official website at <https://www.usagm.gov/foia/foia-reports/>. In the spirit of FOIA, enclosed is a courtesy copy on a CD-ROM of the Agency's FOIA Request log. This concludes the Agency's response to your request and it is now closed. There were no chargeable fees associated with this request.

You may contact me or the Agency's FOIA Public Liaison at 202-203-4550 for any further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services offered. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at [ogis@nara.gov](mailto:ogis@nara.gov); telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Finally, if you are not satisfied with this response to your request, you may file an administrative appeal with the Agency by writing to: Chairperson, Access Appeal Committee, USAGM, suite 3349, 330 Independence Avenue, SW Washington, D.C.

20237. Your appeal must be postmarked or transmitted by fax to 202-203-4548 within ninety (90) days of the date of this letter.

If you have any questions regarding your request, please contact me at 202-203-4550 or the Office of the General Counsel at the above address.

Sincerely,

A handwritten signature in black ink that reads "Julian Cheng for". The signature is written in a cursive, flowing style.

H. David Kotz  
Assistant General Counsel  
Office of the General Counsel  
Freedom of Information and Privacy Act  
Office